



**CHENNAI METRO RAIL LIMITED**  
(A JOINT VENTURE OF GOVT. OF INDIA & GOVT. OF TAMILNADU)  
Corporate Office “Harini Towers”, No,7, Conron Smith Road  
Gopalapuram, Chennai - 600 086.

**ADVT. NO : CMRL/HR/01/2013**

**1. Vacancy Notification:**

Chennai Metro Rail Limited (CMRL), a joint venture of Govt. of India and Govt. of Tamil Nadu, is entrusted with the implementation of the rail based Mass Rapid Transit System for Chennai.

CMRL invites applications from Indian Nationals for the following posts in CMRL:

Sl. No	Name of Posts	Post Code	Scale of Pay (Rs.)	No. of Posts	Gen	BC	BC Muslim	MBC / DC	SC	ST
1.	Station Controller/ Train Operator /Jr. Engineer (Stations)	01	13500-25520	244	76	65	8	49	44	2
2.	Jr. Engineer (Mechanical/Electrical/ Electronics/Civil)	02	13500-25520	210	65	56	7	42	38	2
3.	Technician (Mechanical/Electrical/ Electronics/Civil/ Plumbing/ Blacksmith/Welding/ InformationTechnology)	03	8000-14140	265	82	70	9	53	48	3

Note:

i. Distribution of posts for Post code No. 01 is as under:

Station Controller – 60  
Train Operator - 87  
Jr. Engineer (Stations) - 97

ii. Trade distribution for the posts. No : 2 & 3 are listed in para 2 (b) and 2 (c) below.

iii. Reservations for SCs Includes 3 % reservation for SC Arunthathiyar.

iv. For all the above posts, knowledge of Tamil in all the three attributes i.e. Read, Speak and Write is compulsory. This will be subject to verification before selection.

## **2. Required Qualifications, Age and Experience:**

### **a. Post Code 01 : Station Controller (SC) / Train Operator (TO) / Junior Engineer (Stations)**

**No of Posts: 244**

First class (60 % of marks and above) three years Diploma or Equivalent in Mechanical, Electrical (EEE), Electronics & Communication Engineering (ECE) from a Govt. recognized Institute. Age not exceeding 28 years.

Jobs of Station Controller and Train Operator are inter-changeable in nature (subject to job rotation) as per the requirement of CMRL.

**Station Controller** : Shall ensure opening of stations at least 15 minutes before commencement of revenue operation and that sufficient number of Ticket Offices are manned. He shall be alert and also shall ensure that security staff at the station are deployed properly and the cleanliness/housekeeping of the station is satisfactory. He also shall see that J.E (Stations) report to duty at nominated time and place and that they perform their duty promptly. He also shall ensure that escalators, lifts, indicators and announcement system are working properly. He shall take over signaling system from OCC in case of communication failure with OCC or as per advise of OCC. The detailed duties of SCs shall be as per General Rules and as available in Station Working Rules.

**Train Operator** : Shall report at the nominated place as per the link/roster or advise of Crew Controller, at least half an hour before scheduled departure of the train from the place. He shall be alert and shall be equipped with full complements of equipments supplied to him. He shall ensure that the rake for revenue service is properly certified for the purpose by depot supervisor and that the cab other than the working cab has been closed and locked properly before proceeding to working cab. He also shall ensure availability of train log book in the rake. He shall be responsible to run the train safely and report to Operation Control Centre in case of any unusual happening without delay. He shall maintain speed restrictions as per directions given to him.

**Junior Engineer (Stations)** : Shall be responsible for interaction with commuters at Customer Care Centres (CCC) and catering to their needs & problems, looking after the affairs of Metro Stations including operation control centres in shift duty including night shift.

CMRL reserves the right to post selected candidates under this post code to any of above 3 posts.

### **b. Post Code 02 : Junior Engineer (Mechanical /Electrical/ Electronics/ Civil)**

**No of Posts:210**

First class (60 % of marks and above) three years Diploma or Equivalent in relevant discipline (Mechanical, EEE, ECE & Civil) from a Govt. recognized Institute. Age not exceeding 28 years.

The job of Junior Engineers includes daily supervision and maintenance of various equipment/utilities in the relevant field -Traction /Electrical /Rolling Stock/Lifts &Escalators/Power Supply/SCADA/Signals/Telecom/Automatic Daily Fare Collection/HVAC/ Mechanical systems and Handling/Operating Tower Wagon/Shunting and also to daily supervision and maintenance of Viaduct /Underground Tunnel/Civil, Building & Track Maintenance and construction works etc. in shift duty

including night shift.

**DISCIPLINE /TRADE WISE DISTRIBUTION OF VACANCIES - JUNIOR ENGINEER (Maintenance)**  
**- (Post Code - 02)**

<u>Discipline/Trade</u>	No. of Posts	Reservation of Posts					
		Gen	BC	BC (Muslim)	MBC/ DC	SC	ST
Mechanical	45	13	12	2	9	8	1
Electrical (EEE)	120	37	32	4	24	22	1
Electronics (ECE)	34	11	9	1	7	6	-
Civil	11	4	3	-	2	2	-
Total	210	65	56	7	42	38	2

**c. Post Code 03 : Technician (Electrical/Mechanical/Electronics/Civil /Plumbing / Blacksmith/Welding/Information Technology)**

**No of Posts-265**

Minimum SSLC pass plus ITI in specific trade with minimum 55% marks from govt. recognized Institute. The number of posts in each trade are listed below. Age not exceeding 28 years. The requirement of course duration for specific trade are as follows:-

<b>Specific Trade</b>	<b>Duration of Course</b>
<b>A. <u>Mechanical Trades</u></b> i. Fitter ii. Machinist iii. Mechanic-Refrigeration and A/c iv. Welder v. Blacksmith }	<b>Two Years ITI in specific trade from a Govt. Recognized Institute</b> -same as above- -same as above- <b>Minimum One Year ITI in specific trade from a Govt. Recognized Institute</b>
<b>B. <u>Electrical Trades</u></b> i. Electrician ii. Equivalent Trade in Electrical }	<b>Two Years ITI in specific trade from a Govt. Recognized Institute</b>
<b>C. <u>Electronics Trades</u></b> i. Electronic Mechanic ii Equivalent Trade in Electronics }	<b>Two Years ITI in specific trade from a Govt. Recognized Institute</b>
<b>D. <u>Civil Trades</u></b> i. Surveyor  ii. Plumber iii. Equivalent Trade in Civil }	<b>Two Years ITI in specific trade from a Govt. Recognized Institute</b>  <b>Minimum One Year ITI in specific trade from a Govt. Recognized Institute</b>
<b>E. <u>IT Trades</u></b> i. Information Technology and Electronic System Maintenance ii. Equivalent Trade in IT }	<b>Two Years ITI in specific trade from a Govt. Recognized Institute</b>

The Job profile of Technician pertains to direct repair, servicing maintenance as well as assisting maintenance contractors in maintenance of various Systems & processes, in connection with operation & maintenance of Metro Trains, and also installation/ execution of various systems like Lifts, Escalators, Track, Structure, Traction/OHE, E&M, Signalling, Telecom/Automatic Fare Collection, Train Coaches, Store Keeping etc., in shift duty including night shift.

**Discipline/Trade wise Distribution of vacancies – Technician (Post Code -03)**

<u>Discipline/Trade</u>	No. of Posts	Reservation of Posts					
		Gen	BC	BC (Muslim)	MBC/DC	SC	ST
Mechanical (Fitter, Machinist, Mechanic-Refrigeration & A/c or Equivalent trade)	34	10	9	1	7	6	1
Electrical (Electrician or Equivalent trade)	104	32	27	4	21	19	1
Electronics (Electronic Mechanic or Equivalent Trade)	52	16	14	2	10	9	1
Civil (Surveyor or Equivalent Trade)	26	8	7	1	5	5	-
Plumber	23	7	6	1	5	4	-
Blacksmith or Foundry Man	04	1	1	-	1	1	-
Welder	04	1	1	-	1	1	-
Information Technology and Electronic System Maintenance or Equivalent Trade	18	7	5	-	3	3	-
	265	82	70	9	53	48	3

3. **Selection process:**

1. For the post of Station Controller/Train Operator/Jr. Engineer (Stations) (Post Code-01), the

selection methodology will comprise four stage process – Online Test, Psychometric Test, Proficiency in Tamil followed by Medical examination in A1 category. For details about Medical Standards visit CMRL website.

2. For the post of Jr. Engineers (Electrical/Electronics/Mechanical/Civil), (Post Codes 02), the selection methodology will comprise three-stage process – Online Test, Proficiency in Tamil followed by Medical examination in A1 category. For details about Medical Standards visit CMRL website.
3. For the post of Technician (Post codes 03), the selection methodology will comprise three-stage process – Online Test , Proficiency in Tamil followed by Medical examination in B1 category. For details about Medical Standards visit CMRL website.

The selection process would judge different facets of knowledge (Aptitude & Subject Skills), comprehension, aptitude, proficiency in Tamil and physical fitness. Candidates will have to pass through each stage successfully (including Medical examination) for qualifying for the issue of appointment orders.

#### **4. Online Test:**

The Online test consists of multiple-choice objective type questions (40% General Aptitude and 60% Subject knowledge). There will be no negative marking. The Paper shall be of two hours duration. Successful candidates based on the Online Test, Tamil proficiency Test and Psychometric Test (only for Post Code no -01) at Chennai, shall be called for Medical Examination. Certificate verification (with reference to originals) will be undertaken prior to joining CMRL. Test will be conducted tentatively in March/April 2013. The same may be subjected to change. Candidates are requested to be in constant touch with CMRL website for any updates.

Instructions on how to answer online tests will be issued along with the hall ticket. Demo online tests will be made available on CMRL website.

#### **5. Online Test Centres**

Online test centres will ordinarily be at Chennai. In case of necessity, the test will be conducted at select centres in Tamil Nadu.

#### **6. Medical Examination:**

Expenses for the first time medical examination of the candidate will be borne by CMRL. However, in case a candidate seeks extension for joining, then the second time medical examination expenditure for the joining will be borne by the candidate himself/herself. The standard for medical examination for above mentioned posts are as follows :-

Sl. No	Name of Posts	Post Code	Medical Standard
1.	Station Controller / Train Operator /Jr. Engineer (Stations)	01	A1
2.	Jr. Engineer (Mechanical/Electrical/Electronics/Civil)	02	A1
3.	Technician (Mechanical/Electrical/Electronics/Civil/ Plumbing/ Blacksmith/Welding/IT)	03	B1

Details of Medical Standards are also available with CMRL's website: [www.chennaietrail.gov.in](http://www.chennaietrail.gov.in) under career link.

Candidates, who fail in the prescribed medical test, will not be given any alternative employment and decision of the CMRL is final on this issue.

#### 7. **Character & Antecedents:**

The success in the online test does not confer any right to appointment unless CMRL will conduct such an inquiry, as may be considered necessary, that the candidate, having regard to his/her character and antecedents is found to be suitable in all respects for appointment to the service.

#### 8. **Surety Bond:**

The candidates selected for all the posts will have to execute a surety bond of **Rs. 1,00,000/- & Cost of training** (apprx.Rs.75,000/-) to serve CMRL for a minimum period of **three years** and also a **three months prior notice**, will be required before seeking resignation from CMRL.

#### 9. **Training & Probation:**

The selected candidates on appointment will be on Probation for a period of **two years** (including period of training), where they will undergo intensive training for prescribed duration. CMRL has the right to enhance or reduce the training period at its discretion for any or all the trainees. During the probation period, the candidates shall be required to pass various certification tests conducted by CMRL Training Institute. The service of the candidate during probation period can be terminated by CMRL, if the performance of candidate is found to be unsatisfactory, in accordance with the terms & conditions of offer of appointment.

#### 10. **Pay & Emoluments:**

The pay & emoluments for direct recruits shall be as per pay scales mentioned in para 1 of this notification under the IDA (Industrial DA) as applicable from time to time and other benefits which include Perks like HRA, Other allowances, Medical benefit, EPF, Gratuity, and Insurance etc. as per extant rules of HR Manual, CMRL.

#### 11. **Concessions & Relaxations:**

- For SC/ST Candidates, only 50% and above marks in the prescribed qualification for Post Code : 01 and 02 ; 45% and above marks in the prescribed qualification for Post code :03, are required.
- 5 years and 2 years in age relaxation in respect of SC/ST and MBC/DNC respectively will be considered.
- The upper age for Ex-Servicemen will be the length of service in armed forces plus 03 years. Reservation of posts is applicable for Ex-serviceman as per Government of Tamil Nadu guidelines.

- There is no reservation for Physically handicapped candidates in this selection as all the above mentioned posts are technical posts involving public safety. Intake for Physically handicapped in identified non technical posts, wherever applicable to the extent admissible, will be processed separately.

## **12.Payment of application fee (including postage charges) (non-refundable):**

- a. General & Others (including Ex-servicemen) candidates are required to pay a Non-refundable fee of **Rs.500/-** and SC/ST candidates are required to pay a non-refundable fee of **Rs.100/-** (for processing & postage charge) in the form of Demand Draft drawn in favour of M/s Chennai Metro Rail Limited, Chennai payable at Chennai. The application number, candidate's name, address and mobile number are to be indicated at the backside of the Demand Draft.
- b. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility, time limit before paying the application fee.
- c. Application form forwarded without Demand Draft will be summarily rejected.

## **13.General Instructions:**

- a. **Candidates with B.E./B.Tech or any other higher qualifications are not eligible for the above mentioned posts.** Candidates with such higher qualification should keep in their mind that their candidature will summarily be cancelled at any time of recruitment or even after appointment in CMRL, if they are found to have suppressed the information of having possessed B.E./B.Tech at the time of filling up the vacancy.
- b. Candidates with Degree/Diploma are not eligible to apply for post code 03 (Technician).
- c. All vacancies are provisional and subject to increase / decrease.
- d. The list of candidates to appear for online test / Psychometric Test and firm dates of online examination, result of online examination and all recruitment related information shall be published only on Web site: <http://www.chennaietrorail.gov.in> and candidates should regularly browse the CMRL website for any updates regarding recruitment notification.
- e. Other things being equal (marks in test), preference will be given to candidates who have undergone apprenticeship training under Apprenticeship Scheme of State or Central Government.
- f. **Age and Qualification stipulated above should be as on 01-01-2013.** The candidates are advised to ensure while applying that they fulfill the eligibility criteria and other requirements mentioned and that the particulars furnished by them are correct in all respects. In case it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and / or does not comply with other requirements of this advertisement and / or he / she has furnished any incorrect or false information or has suppressed any material fact, his / her candidature is liable to be rejected. If any of the above short coming(s) is / are detected even after appointment of his / her services will be terminated without any notice. The definition of Ex-Servicemen as defined by Government norms will be followed.
- g. Minimum age to apply for the mentioned posts is 18 years as on date of 01.01.2013.

- h. All posts are on regular basis and confirmation will be based on performance on completion of two year probation period.
- i. Merely meeting the above qualifications shall not entitle a candidate to be called for selection process. Only short-listed candidates will be notified. CMRL reserves the right to shortlist the candidates.
- j. No **TADA** will be paid by CMRL to the candidates for attending the Online Test.
- k. Candidates attempting to influence or interfere with the selection process will be rejected summarily and be declared disqualified for future CMRL recruitments.
- l. Reservation of posts for General, BC, BC Muslims, MBC/DC, SC&ST will be as per the policy of the Government of Tamil Nadu.
- l. The job profile for the above posts as mentioned above are only indicative and not exhaustive.
- m. Candidates employed in Govt. Dept./ PSU/ Autonomous Body must produce a proper relieving order from the present employer at the time of joining.
- n. Tests for all the above posts may be conducted on the same date.
- o. Admission for online test will be purely provisional subject to satisfying prescribed CMRL eligibility standards.
- p. CMRL reserves the right to reject the candidature of any applicant at any stage in the process of recruitment if any irregularity/discrepancy is noticed in the application.
- q. Wherever CGPA/OGPA or Letter Grade is awarded in the Diploma/ITI examination, its equivalent percentage of marks and class/division must be indicated in the application form as per the norms adopted by the University/Institute.

#### **14. How to apply**

- a. Candidates applying for the Various Positions in “Chennai Metro Rail Ltd (CMRL)” are required to apply only through the CMRL website: <http://www.chennaiemrortrail.gov.in>. No other Means/Mode of application will be accepted.
- b. Before the final submission of the Online Application, the candidates should have scanned their recent (a) Photograph & (b) Signature in CD/DVD/Pen drive as per their convenience. These documents will be required for uploading and final submission of Online Application.
- c. A valid E-mail and Mobile Number is mandatory for the submission of Online Application. This E-Mail and Mobile number should be kept active till the declaration of results. CMRL will send important information with regard to application and examination on this registered E-Mail/Mobile number.
- d. Please note that after the final submission all the particulars mentioned in the online application including Name of the Candidate, Position Applied, Category, Date of Birth, Address, Email ID etc. will be considered as Final and NO further modifications will be allowed/entertained.



- e. Candidates are eligible to apply for only one post.
- f. CMRL will not be responsible for loss of DD while in transit and in case of non-attachment along with the hard copy of application.
- g. CMRL reserves the right to either conduct the online examination in single shift or in multiple shifts.
- h. After the final submission of the online application, candidate will not be able to edit/delete any fields of the Online Application. Candidates are hence requested to fill in the online application form with the utmost care as no correspondence regarding change of details will be entertained at later stage.

15. IMPORTANT STEPS TO BE FOLLOWED TO FILL THE ONLINE APPLICATION FORM:

- a. Step 1 : Candidates are first required to go to the CMRL website:  
<http://www.chennaiemtrorail.gov.in> and click on the link "Career" and click the icon "APPLY ONLINE".
- b. Step 2 : You will be directed to the Main Page of "CMRL – Online Application". Make a note of Important Dates.
- c. Step 3 : Click on "Apply Online" and fill your (a) Personal Details (b) Position applied for (c) Qualification Details, and (d) Upload Scanned Image of Photo & Signature (e) Declarations. Notes, Instructions and Important Links will guide you to fill the application accurately. Please read them carefully.
- d. Step 4 : On successful submission of the above details as listed in Step 3, you will be able to view the complete application submitted by you including your Photo/Signature along with the message of Successful submission. Please take a print out of this application form which will have Unique application number printed on it. Post registration of application form, the applicant will receive CMRL ID and Password through an automated E-Mail on your registered e-mail address and/or SMS on your registered Mobile Number. On the Main page "CMRL – Online Application", using this CMRL ID and Password you can View/Print your submitted application form. No changes can be made to the application form post submission of application form. After successful completion of online application, the candidate can take print out of the submitted application and affix a self attested latest passport size color photograph in the space provided at the top right side corner of the application form. Candidate has to ensure that the application is duly signed and has affixed his/her Left Hand thumb impression in the space provided for the same.
- e. Step 5: Attach the following documents along with the printed application form;
  - i. Original Demand draft issued by any Nationalized bank (Mandatory). On the back side of Original DD, please write your Name, Unique Online Application Number and Mobile No.)
  - ii. Self-attested copies of all relevant Certificates, Community certificate (if applicable), Military service certificate (for Ex-serviceman).
  - iii. Documentary proof for date of Birth (Eg: A copy of X<sup>th</sup> or XII<sup>th</sup> certificate may be enclosed to

support date of birth)

- f. Step 6: Send it by post or courier superscribing on the top of the envelope "Name of the post applied for" so as to reach on or before the Due date to;

Manager (HR),  
Chennai Metro Rail Limited,  
"Harini Towers", No. 7, Conran Smith Road,  
Gopalpuram, Chennai – 600086.

16. Points for attention:

- a. Please fill your application with utmost care.
- b. Take care to upload the right documents for your photograph & signature. Only latest photograph of the applicant to be uploaded.
- c. If you upload wrong documents or wrongly upload documents in wrong place, Ex : Photo instead of signature or vice versa, then you will have to re-apply your online application again.
- d. The candidates have to take Bank Demand Draft (DD) for Rs.500/- (Rupees five hundred only) and Rs.100/- (Rupees One hundred only) in case of candidates belonging to SC/ST towards application fee in favour of Chennai Metro Rail Limited, Chennai from any nationalized Bank payable at Chennai. (Candidates are advised to keep the DD ready before applying online). Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheques, postal stamps, etc., will not be accepted, towards application fee.
- e. On the main page of "CMRL – Online Application" make a note of important dates. In order to avoid last minute rush, the candidates are advised to apply early enough. CMRL will not be responsible for network problems or any other problem of this nature in submission of online application during last days.
- f. Candidates should keep in reserve sufficient number of same Photograph which they are using in the application form for future use.
- g. Court of jurisdiction for any dispute will be at Chennai.
- h. CMRL reserves the right to fix the minimum standard/qualifying marks for each component of selection for all posts.
- i. CMRL shall not be responsible for any postal delay/ loss in transit. No request in this regard will be entertained.
- j. Candidates must remain in constant touch with CMRL's website [www.chennai-metro-rail.com](http://www.chennai-metro-rail.com) for information regarding dates of Online Test, result of Online Test, schedule of Psychometric Test and Medical test etc. The eligible candidates, whose applications are available on the Master list & do not receive the admit card for online test in time, may check the status of their application and also download the admit card through CMRL website as per the schedule & instructions notified on CMRL website in advance.

- k. CMRL is not responsible for any printing error that might have inadvertently crept in.
- l. Canvassing in any form will disqualify the candidate.
- m. Bringing mobile phone/Communication device or indulging in any other form of malpractice in the online test Hall will be deemed GUILTY OF MISCONDUCT & suitable actions including immediate expulsion of candidate from the online test hall will be taken. Online test halls may be placed under camera surveillance.
- p. **Mock test will be available in the CMRL website for familiarization.**  
**The mock test should not be construed as an indicator for the level and area of knowledge for the questions to be administered in the online test. Candidates shall use the mock test to familiarize themselves with the use of mouse and mode of answering an online test.**

N.B.: Candidates should refer to advertisement given in the CMRL's website only for the purpose of applying for the jobs. CMRL has not authorized any other agency/vendor to publish the instant advertisement and application form. In case of any discrepancy in advertisements published in various newspapers/Employment News etc, the contents as put on CMRL's website i.e. [www.chennaietrorail.com](http://www.chennaietrorail.com), will prevail.

17) Schedule of Advertisement:

<b>ON-LINE REGISTRATION WILL START (<a href="http://www.chennaietrorail.gov.in">www.chennaietrorail.gov.in</a>), career Link</b>	<b>From 19.01.2013</b>
<b>LAST DATE FOR REGISTRATION OF ON-LINE APPLICATIONS :</b>	<b>16-02-2013 at 23.59 hrs.</b>
<b>LAST DATE FOR RECEIPT OF PRINTED APPLICATION FORM WITH REQUISITE DOCUMENTS/PHOTO BY ORDINARY POST to Manager (HR), Chennai Metro Rail Limited "Harini Towers", No.7, Conron Smith Road, Gopalapuram, Chennai 600 086.</b>	<b>20-02-2013</b>
Date of Examination	<b>March/April, 2013 (Tentative)</b>
<b>N. B. First, Candidates have to apply online, and then send the hard copy of the already submitted application through online, with ink signature, photograph, thumb impression, declaration etc. by post / courier, to reach CMRL by 20-02-2013.</b>	

18. Telephonic queries will be attended on all working days between 10.00 a.m to 5.00 p.m at 9445868291. Email queries may be addressed to [recruit.cmrl@tn.gov.in](mailto:recruit.cmrl@tn.gov.in).