

BACHELOR'S DEGREE PROGRAMME

Term-End Examination

June, 2008

ELECTIVE COURSE : ENGLISH

EEG-3 : COMMUNICATION SKILLS IN ENGLISH

Time : 3 hours

Maximum Marks : 100

Note : Answer *all* the five questions.

1. The Blueline buses have become a menace to human life in Delhi. The photographs below show the injured person at a Ghaziabad hospital (on page 1) and the bus involved in the accident (on page 2). The accident took place near Akshardham in East Delhi in August 2007. Write a report for the local newspaper about the urgency of tackling this problem.

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2. You and your friend have read the article by Javed Akhtar for the *Lead India* column of *The Times of India* of which the photograph given below forms a part. Write a dialogue on the topic of the qualities of leadership required in the India of today between your friend and you. (300 words)



Javed Akhtar is quoted to have said that

“A leader is a man who walks ahead of people but does not walk too fast.”

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3. (a) You are M.P. Gupta, the General Manager of Pesto Automobiles Ltd. Write a memo asking the staff members to be courteous to the customers and address their grievances promptly. 8
- (b) Write a letter to your friend congratulating him/her on getting the job of Branch Manager, Finance and Planning Pvt. Ltd., Nehru Place, New Delhi. 12
4. You are the Secretary of the Staff Association, BPS College, Noida. Write a speech (of 300 words) bidding farewell to Mr. Dutta, a senior colleague who has served the institution for the past 25 years and has been held in great esteem by the faculty and the students. 20
5. Write a review of a newspaper article you have recently read and liked for its depth of analysis as well as insightful observations. 20

OR

Write a review of a film you have recently enjoyed for its direction and acting. You only wish it had a better story-line.

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