

Seat No.: \_\_\_\_\_

Enrolment No. \_\_\_\_\_

## GUJARAT TECHNOLOGICAL UNIVERSITY

B. Pharmacy Sem - 1<sup>st</sup> Regular / Remedial Examination January. 2011

Subject code: 210002

Subject Name: Basic Computer Applications

Date: 05 /01 /2011

Time: 10.30 am – 01.30 pm

Total Marks: 80

### Instructions:

1. Attempt any five questions.
2. Make suitable assumptions wherever necessary.
3. Figures to the right indicate full marks.

- Q.1** (a) Define the following terms **06**  
(i) WWW (ii) Computer virus (iii) Control panel
- (b) What is MS-excel? Explain the detailed applications of MS- excel with suitable examples. **05**
- (c) Explain in detail the windows taskbar. **05**
- Q.2** (a) Enumerate the different types of charts in MS Excel. Explain any One chart with a pharmaceutical example. **06**
- (b) Explain computer organization. State the application of computers in pharmacy. **05**
- (c) Explain with figure the page setup dialog box in MS-Word. **05**
- Q.3** (a) Explain in detail view and search a PDF. **06**
- (b) Give a detailed information for customizing powerpoint. **05**
- (c) What is Microsoft access? Explain manipulation of data. **05**
- Q.4** (a) What is LAN? State the advantages and disadvantages of LAN. **06**
- (b) Differentiate between LAN and WAN. **05**
- (c) Explain in detail the windows taskbar. **05**
- Q.5** (a) Explain the following terms of DOS with syntax **06**  
(i) LABEL (ii) DEL (iii) DIR
- (b) Explain the cell formatting in MS Excel. **05**
- (c) Write a short note on E-mail. **05**
- Q. 6** (a) Give shortcuts for the following functions in MS Word **06**  
(i) Justified paragraph (ii) Redo the last action (iii) Replace  
(iv) One word to right (v) End of document (vi) Underline
- (b) Explain in detail the Windows XP features. **05**
- (c) Write a short note on various types of storage devices. **05**
- Q.7** Write short notes on (any four) **16**  
(i) windows explorer (ii) Microsoft outlook (iii) Pharmaceutical websites  
(iv) Recycle bin (v) Printers

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