

Must
H.K.G.

(4 Hours)

[Total Marks : 100

27/12/07 ✓
1.30 to 5.30
Thursday

P3/D/UPQ/OLE07

- N. B. :**
- (1) Question No. 1 is **compulsory**.
 - (2) Answer any **four** questions out of remaining **six** questions.
 - (3) **Neat** illustrations and **legible** hand will be **appreciated**.
 - (4) Answers should be **brief** and to the point.

1. (a) Write a note on scientific methods of construction management. Explain the principles of scientific management. 5
- (b) What are the requisites of management by objectives (MBO) ? What are the weakness of MBO ? 5
- (c) Discuss the merits of job enrichment. State the limitations of job enlargement and job enrichment. 5
- (d) Write a detailed note on management information system. 5

2. (a) Distinguish between Scientific Management (Taylor) and Administrative Management (H. Fayol). Explain the basic principles of these approaches. 10
- (b) What is planning ? Discuss the main advantages and limitations of planning. State the important principles of planning. 10

3. (a) Distinguish between social objectives and economic objectives of business enterprises. 6
- (b) Write the principles and guidelines for making effective decisions. 6
- (c) What is delegation of authority ? Explain the steps involved in the process of delegation. State the advantages of delegation. 8

4. Distinguish between the following :— 20
 - (a) Power and authority
 - (b) Programmed and Non-programmed decisions
 - (c) Formal and Informal organisations
 - (d) Operational Control and Management Control
 - (e) Motivation and Morale.

5. (a) State the advantages of centralisation and decentralisation. 6
- (b) Explain the organisation structure based on line and authority. Discuss the conflict between line and staff. How are these conflicts resolved ? 8
- (c) Discuss the advantages and disadvantages of product departmentation. 6

6. (a) Write a detailed note on employee participation in management. What are its virtues ? 6
- (b) State and explain the various traditional methods and modern methods of performance appraisal. 8
- (c) Explain the need for training and retaining the work force and explain the steps involved in any effective training program. 6

7. (a) Explain Herzberg's Two-factor theory of motivation. 6
- (b) Discuss the various functions of a leader. How is managerial grid used to improve leadership ? 8
- (c) State and explain four basic methods of control. 6