

Reg. No. ....

(2 pages)

**K 6061**

Name .....

**FOURTH SEMESTER B.Com. DEGREE EXAMINATION, APRIL/MAY 2005**

(Vocational Course)

Branch : Tourism and Travel Management

Paper XI—COMPUTER APPLICATION—II

(2000 admissions)

Time : Two Hours

Maximum : 50 Marks

**Section A**

*Answer any five questions.  
Each question carries 2 marks.*

1. How will you sort a data base in Excel ?
2. What are the three views in a query ?
3. What is meant by a nested loop ?
4. What are the different icons displayed by a message box ?
5. What is a container ?
6. What are the default security types in Tally ?
7. What happens if the Tally lock is removed ?

(5 × 2 = 10 marks)

**Section B**

*Answer any five questions.  
Each question carries 5 marks.*

8. How will you create a chart in Excel ?
9. What is a query and how do they work in MS-Access ?
10. Summarise the rules for naming functions. How are numeric functions distinguished from string functions ?
11. List command button properties in VB.
12. Explain how we can use the VB menu editor.
13. How will you create a company in Tally ?
14. What is a Balance Sheet ? How will you configure balance sheet in Tally ?

(5 × 5 = 25 marks)

**Section C**

*Answer any one question.  
The question carries 15 marks.*

15. Write a complete BASIC program that will create and utilize a sequential data file containing names, addresses and telephone numbers. Include a provision for each of the following features :—
- (a) Add a new record.
  - (b) Display a record, based on the name.
  - (c) Delete a record based on the name.
  - (d) Display the entire records.
16. What is a Purchase Order ? Explain how can we create, alter and delete a purchase order in Tally.

(1 × 15 = 15 marks)