



**RB-1731**

**Second Year B. B. A. (Sem. IV) Examination**

**April / May - 2010**

**Computer Application : Paper - II**

Time : 2 Hours]

[Total Marks : 25

**Instruction :**

नीचे दर्शाविए निशानीवाणी विगतो उत्तरवडी पर अवश्य लपवी.  
 Fillup strictly the details of signs on your answer book.

Seat No. :

Name of the Examination :

Name of the Subject :

Subject Code No. :     Section No. (1, 2,.....):

Student's Signature

1 Answer the following question in brief. 5

- (1) = FIND ("Test", "Testing") = \_\_\_\_\_.
- (2) A5 = "ABC", B5 = "XY" then output of = if (A5 > B5 >, FALSE(), TRUE()) is \_\_\_\_\_
- (3) MID ("SWAMI VIVEKANANDA", 7, 8) = \_\_\_\_\_
- (4) Differentiate Paste and Paste Special with example.
- (5) Explain the Logical function AND.

2 (a) Explain the following excel functions. 6

- (i) VLOOKUP
- (ii) MAXA
- (iii) FALSE

(b) Explain the difference between SUBSTITUTE and REPLACE function in detail with proper example. 6

**OR**

2 (a) Explain conditional formatting in detail with proper example. 6

(b) Explain sort and filter option of Ms-Excel in detail with proper example. 6

**3** Attempt any **two** :

**8**

- (1) Explain the following function with example.
  - (i) CONCATENATE and
  - (ii) VARP
- (2) What is the importance of Chart? Explain the Chart options of Ms-Excel in detail with proper example.
- (3) Explain filtering option of Sort Menu in Ms- Excel
- (4) Explain any **two** Financial Functions.

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