

Total No. of Questions : 6]

[Total No. of Printed Pages : 2

**[3798]-204**

**M. Ed. (General) (Optional) Examination - 2010**

**PAPER - IV**

**EDUCATIONAL MANAGEMENT**

**(2008 Pattern)**

**Time : 3 Hours]**

**[Max. Marks : 100**

**Instructions :**

- (1) *All questions are compulsory.*
- (2) *Answers to the **two sections** should be written in **separate answer-books**.*
- (3) *Figures to the right indicate full marks.*
- (4) *Write answers of Q. Nos. 1, 2, 4 and 5 in about 350-400 words each.*
- (5) *Write answers of Q. Nos. 3 and 6 in about 130-150 words each.*
- (6) *Supplement will not be provided.*

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**SECTION - I**

**Q.1)** Differentiate between Management and Educational Management. Illustrate need of Educational Management with suitable examples. **[15]**

**OR**

**Q.1)** What is Educational Management ? What are the Qualities a Manager should have for Good Management ? Illustrate with suitable examples. **[15]**

**Q.2)** Discuss need for Institutional Planning. Why is it necessary for a Manager to take care of Human Resources in Institutional Planning ? Explain with suitable examples. **[15]**

**OR**

**Q.2)** Discuss Correlation of Teaching and Learning. Explain, why is it necessary for a teacher to prepare a Year Plan, Unit Plan and Lesson Plan ? **[15]**

**[3798]-204**

**1**

**P.T.O.**

**Q.3) Write short notes : (Any Four) [20]**

- (a) Need of Time Management
- (b) Characteristics of Autocratic and Democratic Styles of Leadership (any five)
- (c) Importance of Self-evaluation of Headmaster
- (d) New Concept of Educational Management
- (e) Need of In-service Training
- (f) Principles of Curriculum Evaluation (any five)

### **SECTION - II**

**Q.4) What is Information System ? What are the Tools of Information System ? Explain use of any two tools to a Teacher. [15]**

**OR**

**Q.4) What is Communication ? What are the types of Communications ? What are the factors which have to be considered by a Teacher during Written Communication ? [15]**

**Q.5) What is Autonomy ? Which factors are considered during Autonomy ? Explain advantages and limitations of Autonomy. [15]**

**OR**

**Q.5) What is Supervision ? Explain nature of Educational Supervision. What are the Qualities of a Good Supervisor ? [15]**

**Q.6) Write short notes : (Any Four) [20]**

- (a) N.C.T.E. (Functions) (any five)
- (b) Need and Importance of Quality in Higher Education
- (c) Concept of P.E.R.T.
- (d) National Budget for Education
- (e) Principles of Educational Finance (any five)
- (f) Role of NAAC in Quality Improvement of Educational Institutions

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**[3798]-204/2**