

Total No. of Questions : 6]

[Total No. of Printed Pages : 2

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M. Ed. (General) (Optional) Examination - 2010

PAPER - I

EDUCATIONAL MANAGEMENT

(2002 Pattern)

Time : 3 Hours]

[Max. Marks : 100

Instructions :

- (1) *All questions are compulsory.*
- (2) *Answers to the **two sections** should be written in **separate answer-books**.*
- (3) *Figures to the right indicate full marks.*

SECTION - I

Q.1) Explain Concept of Management. What is the need of Management in the Field of Education ? Enlist ten characteristics of a Good Manager. **[15]**

OR

Q.1) Why is Time Management very important for a B.Ed. Student ? What are the time wasters encountered by a B.Ed. Student ? Give suggestions to overcome them. **[15]**

Q.2) How can we apply Principles of Management to the Teaching-Learning Process ? Explain with examples. **[15]**

OR

Q.2) Explain importance of Institutional Planning. Explain with the help of examples how you will implement institutional planning for improving performance of your institution ? **[15]**

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P.T.O.

- Q.3) Write short notes : (Any Two) (Word limit 250 words each) [20]**
- (a) Need of Man Power Planning in the Field of Education
 - (b) Importance of In-service Training for Teacher Development
 - (c) Use of the Knowledge of Group Dynamics for a Leader
 - (d) State and explain Functions of Management.

SECTION - II

- Q.4) What is Communication ? What are the Barriers in Communication in the Classroom ? How will you improve your Communication Skills in the Classroom as a Teacher ? [15]**

OR

- Q.4) Define Accreditation. How does accreditation assist in qualitative improvement of an Institution ? Enlist parameters of accreditation of a Teacher Education Institution. [15]**

- Q.5) Differentiate between Supervision and Inspection. What are the defects in the Existing System of Supervision ? Suggest remedies to reduce them. [15]**

OR

- Q.5) What is Decision-making ? What are the steps in Decision-making ? Differentiate between Centralized and Decentralized Decision-making. [15]**

- Q.6) Write short notes : (Any Two) (Word limit 250 words each) [20]**
- (a) Functions of Directorate of Education
 - (b) Principles of Educational Finance
 - (c) Role of Modern Information Technology in Education
 - (d) Types of Grants-in-Aid to Educational Institutions

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