

HUMAN RESOURCES MANAGEMENT

(For those who joined in July 2003 and after)

Time : Three hours

Maximum : 100 marks

SECTION A — (4 × 10 = 40 marks)

Answer any **FOUR** questions.

All questions carry equal marks.

1. What are functions of personnel management?
2. What are scope of job analysis.
3. Discuss the external sources of recruitment.
4. Explain the scope of industrial relations.
5. What are the factors responsible for the success of collective bargaining?
6. Enumerate some of the incentive plans.
7. What are the characteristics of trade union?
8. Discuss the rights of recognised union.

Answer any **THREE** questions.

9. What are the techniques of data collection for job analysis.
 10. Discuss the factors that affect selection process write steps in scientific selection process.
 11. Explain quantitative methods of job evaluation.
 12. Write evaluation of trade union movement.
 13. Explain the principles of labour welfare.
 14. Discuss the procedure for dealing with the cases of mis-conduct.
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